



## DEEP SEA FISHING AUTHORITY- TANZANIA

### APPLICATION PROCEDURES FOR FISHING LICENSE IN THE EXCLUSIVE ECONOMIC ZONE OF TANZANIA

#### 1. INTRODUCTION

- This procedures aims at ensuring that all license requirements are assessed in a consistent and transparent manner;
- The License Application Form is available on the Authority's website;
- An applicants should not submit an Application Form unless he/she is satisfied that all requirements have been met; and
- The Director General may request additional information to be provided to consider a license application.

## 2. APPLICATION PROCEDURES

STEP	PROCEDURE
<p>1. License requirements</p>	<p>An application for license should be submitted to:            Director General,            Deep Sea Fishing Authority,            P.O. Box 56,            FUMBA, ZANZIBAR.            Email: <a href="mailto:info@dsfa.go.tz">info@dsfa.go.tz</a></p> <p>Applicants are advised to use the checklist of documents, which is included as part of the application to ensure that all documents are submitted. The applicant should submit the application together with.</p> <ol style="list-style-type: none"> <li>1. Application letter attached with:               <ol style="list-style-type: none"> <li>i. The duly filled license application Form No. 5,</li> <li>ii. Copy of the vessel Certificate of Registration,</li> <li>iii. Copy of ship Surveyor's Certificate,</li> <li>iv. Copy of Certificate of Seaworthiness,</li> <li>v. List of names of crew showing their citizenship,</li> <li>vi. Proof of insurance for a vessel and crew,</li> <li>vii. Colored photograph, A6 format, showing clearly Vessel sides - starboard, stern, astern and port side,</li> <li>viii. Two recent colored photograph, copy of valid passport of the owner/operator or Chatterer as well as the Captain, and</li> <li>ix. Operation fishing plan.</li> </ol> </li> <li>2. Proof of availability of an English speaker on board, and</li> <li>3. A foreign vessel should have local/legal representative or agent.</li> </ol>

<p>2. <b>Review of documents</b></p>	<p>Review of an application to confirm if it meets all requirements listed in Step 1 above:-</p> <ul style="list-style-type: none"> <li>• If all requirements are not met the license applicant will be contacted and if additional information is not received within a reasonable time the application will be kept in abeyance.</li> <li>• Once all the requirements are met, the application will be approved and the applicant will be notified for doing a pre inspection of the vessel.</li> </ul>
<p>3. <b>Pre inspection</b></p>	<p>A team of Fisheries Inspector will conduct a pre license inspection of the fishing vessel at either designated or foreign port. Thereafter, a report with recommendation(s) will be issued.</p> <p>A license pre inspection report with all supporting documents will be submitted to the Director General for review and final approval.</p>
<p>4. <b>Approval of an application</b></p>	<p>The applicant will be notified if the license application has been approved or not approved,</p> <ul style="list-style-type: none"> <li>• If approved, the applicant will proceed with payment of the license fees and other applicable costs.</li> <li>• If not approved, the applicant will be informed of the the reasons.</li> </ul>
<p>5. <b>Payment of fees and issuance of license</b></p>	<p>An applicant will opt to pay the fees and other charges through a number of ways including online bank transfer, QR Code and mobile.</p> <p>Once the payment is done and confirmed by the Authority, a receipt will be issued and a license will be processed and issued within <b>seven (7) working days</b>.</p>

### 3. RESPONSIBILITIES OF A LICENSE HOLDER

A fishing license holder will be required to:

- i. Ensure that the vessel is in possession of its license or a certified copy prior to departure from port;
- ii. Do not tamper, deface, altered or destroyed a license;
- iii. The Master shall keep the license or a certified copy on board at all times and shall produce the license for inspection upon the request of an Authorized Officer or any other person authorized by Director General; and
- iv. Observe any other requirements stipulated in the Deep Sea Fisheries Management and Development Act, Cap. 388 R.E. 2020 and its Regulations of 2021.